



Town of Middlefield Finance Committee

07/17/23 Meeting

In Attendance:

Joseph Kearns, Chair
Stephen Harris, Secretary
Jonathan Freiermuth

Gita Jozsef
Adair Laurel-Cafarella

Also attending:

Ann Marie Visconti
Mark Doane
Skip Savery

Quorum, call to order:

The meeting was called to order at 5:07 pm.

Review minutes from previous meeting:

Minutes from previous meeting on 7/12/23 were approved as read.

Review Reserve Fund transfer requests for FY 2023 received by the July 17 legal deadline:

Approved six transfer requests submitted by the Selectboard to cover overdrawn accounts.

Any other business:

Approved \$200 transfer from the FY 24 Reserve Fund to cover increase in CAI Axis GIS software cost not communicated prior to ATM.

As multiple departments were unaware that they had overdrawn their budgets, the Finance Committee voted to recommend regular posting of the Town Accountant's Expense Reports on the town website.

Discussed Skip Savery's request to roll over unused Highway Dept wages and vacation monies from FY 23 to FY 24. As these requests were beyond the Finance Committee's purview, it was recommended that the Selectboard bring them before a special town meeting.

Next meeting:

The next meeting will be on August 8th at 5 pm.

Adjournment:

Meeting was adjourned at 6:21 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen B. Harris". The signature is written in a cursive style with a large initial 'S' and a distinct 'B'.