

Selectboard Minutes  
November 17, 2021

Meeting opened at 6:00pm

Present: Tonya Santaniello; Curt Robie; Ann Marie Visconti, Chair, arrived at 6:07pm  
Duane Pease, Town Administrator; David Irwin of Adelson & Co

Board met with David to discuss possibility of his firm doing Town Audit. Dave gave an overview of the firm, has been in business since 1934 audits a number of towns, regional school districts and non-profits. Curt let him review management letter from our last audit. Discussion of various topics similar to discussion with Tom Scanlon at previous meeting. Dave said he would request some electronic files as well as in person meeting with departments. He would be able to do audit after the 15<sup>th</sup> of December and cost could be between \$17,500 and \$20,000. If his firm was to be retained on a yearly or bi-yearly basis the cost would be less. He recommended audits be done at least every other year. The initial audit would probably take between 120-140 hours, the blended rate would be \$125-130 an hour.

Board thanked him for attending the meeting.

Curt motioned to adjourn so board could open the Special Town Meeting, Tonya 2nd; vote 3-0 and meeting adjourned at 6:59pm.

Minutes respectively submitted by:

Duane Pease  
Town Administrator

Minutes accepted with/without changes by:

Ann Marie Visconti, Chair

Tonya Santaniello

Curt Robie