



# Town of Middlefield

## Finance Committee

08/22/23 Meeting

### **In Attendance:**

Joseph Kearns, Chair  
Stephen Harris, Secretary  
Jonathan Freiermuth

Gita Jozsef  
Adair Laurel-Cafarella

### **Also attending:**

Skip Savery  
Tamarin Laurel-Paine

### **Quorum, call to order:**

The meeting was called to order at 5:05 pm.

### **Review minutes from previous meeting:**

Minutes from previous meeting on 8/8/23 were approved as read.

### **Work on 10-year capital plan:**

As per the town bylaws, the FC worked on the 3-year capital plan plus ideas received for years 4-10.

### **Meet with departments (Highway):**

Met with Skip Savery to discuss Highway Department funding needs. He aims to get \$157K in Chapter 90 funds for various projects. Capital needs for the next three years include a new F550 truck and a good used trailer for \$25-\$30K, and carbide plow blades, lines on paved roads in year one, a good used dirt roller for \$35-\$50K in year two, and pave or improve dirt roads in year three. Department is now renting a used excavator and is looking to buy within five years. The Department is also looking into using liquid magnesium chloride mixed with salt on the roads.

The town is looking to push state on bridge repairs, including replacing the Cone Road bridge via the new grant program for bridges under 200 feet.

Skip will provide updates on various estimated costs at a subsequent meeting.

### **Financial timetable & procedures:**

The updated draft of the financial timetable & responsibilities was reviewed and accepted.

### **Any other business:**

Jonathan is looking into FC responsibilities according to the MGL.

Adair handed out draft questions for various departments which will be discussed at a subsequent meeting.

Discussed concern over the cost of asbestos remediation should the town's grant application not be approved.

Discussed town application for an asbestos remediation grant, and the need to come up with an alternate plan if the grant is not approved.

Discussed estimated cost of \$25K to enhance cyber security.

**Next meeting:**

The next meeting will be on August 29<sup>th</sup> at 5 pm.

**Adjournment:**

Meeting was adjourned at 6:21 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen B. Harris". The signature is written in a cursive style with a large initial 'S'.