



Town of Middlefield Finance Committee

06/27/23 Meeting

In Attendance:

Joseph Kearns, Chair Gita Jozsef
Stephen Harris, Secretary Adair Laurel-Cafarella

Also attending: Jonathan Freiermuth

Quorum, call to order:

The meeting was called to order at 5:07 pm.

Review minutes from previous meeting:

Minutes from previous meeting 6/13/23 were approved as read.

Elect officers:

Joe Kearns was elected Chair; Stephen Harris was elected Secretary.

Voted on handling of account overages as of June 14th:

- Approved Reserve Fund transfer for Town Counsel.
- Recommended that large Unpaved Roads Material overrun be brought before a Special Town Meeting.
- Snow Removal overrun is an accounting anomaly that requires correction.
- Approved Reserve Fund transfer for Library cost overrun.
- Approved Reserve Fund transfer for Maintenance of Public Buildings overrun.

The Finance Committee also voted to recommend periodic posting or distribution of Expense Reports by the Town Accountant.

Review accounts to be rolled over to FY 2024:

Voted to roll over a total of \$260K for the Town Administrator and four other accounts.

Review MIIA property coverage:

Three additional vehicles – for Fire, Highway, and Police – were added to current coverage.

Review library budget:

Recommended that the need for additional funding be brought before a Special Town Meeting.

Schedule joint meeting with Selectboard before July 15:

Recommend that we meet jointly with Selectboard Town Accountant at the beginning of July 12 Selectboard meeting. Adair will contact Bev to assure her presence.

Any other business:

None.

Next meeting:

The next meeting will be on July 12th at 5 pm.

Adjournment:

Meeting was adjourned at 6:07 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen B. Harris". The signature is written in a cursive, slightly slanted style.