



Selectboard Minutes June 6, 2024

A ZOOM meeting was held with Ted Cormier from Vadar. He was joined by Ann Marie Visconti, who was remote from work, Tamarin Laurel-Paine, who was remote from work, and Curt Robie, who was remote at the Town Hall. Kenneth Murray was also present with Curt. Beverly Cooper, Town Accountant was also present remotely. The meeting was held by Ted Cormier, Zoom host, and the Vadar point person for Middlefield. The meeting began at 12:00 PM.

Ted reported that other Towns in our area that use Vadar are Washington, Cheshire, Colrain, and Brookfield's. Ted reported that each Town is designed to the needs of that Town. Many of the current procedures Middlefield currently uses will remain the same.

Much discussion was held, and questions raised about possible scenarios that might arise. Ted answered these concerns, and particular issues that come up, can be addressed at that time, once Vadar is up and in use.

Ted recapped that:

1. Funds are grouped by sources
2. Chapter 90 needs to be its own fund
3. All expenses go into expenditure, then flow through to the General Ledger. This is the same for revenues.
4. Charitable fund has a group, then who has responsibility, then expense purpose, classification of type of revenue, and year designation. Each of these will have an expense account and revenue account to go with this balance account.

Ted will also be contacting Universal Payroll to see if the Town can import payroll versus typing in everybody's name.

Sean Curran reported that it is used in Washington, and once the Town gets used to it, it will be an asset.

No further business to come before the Zoom call, it was concluded at 1:20 PM.

Respectfully submitted,
Mark W. Doane,
Administrative Assistant

Ann Marie Visconti, Chair

Curt Robie, Member

Tamarin Laurel-Paine, Member